

How to Submit a Service Request

Our online Request Service system makes it easy to tell us what you need. Follow the choices that appear for your project, add the items and services you need, and submit everything in one Request.

GOOD TO KNOW

- The form changes depending on the service, garment, and work you select.
- You can add multiple garments, projects, or services to the same Request.
- Photos are optional but can be very helpful when explaining what you need.
- Review the Request carefully before submitting it.

The Request in 5 Simple Parts



START HERE

Go to tayloralterations.com and select Request Service.

The form will guide you through the rest of the process step by step.

Build Your Request

OPEN REQUEST SERVICE

1

Go to tayloralterations.com and select Request Service.

ENTER YOUR INFORMATION

2

Enter the requested contact information so we know who the Request belongs to and how to reach you.

CHOOSE YOUR SERVICE

3

Select the category that best matches your project, such as Alterations, Custom Sewing, Embroidery, Formal / Evening, or Wedding Alterations.

SELECT THE GARMENT OR PROJECT

4

Choose the garment, item, or project you are bringing in. The options shown can change based on the service you selected.

SELECT THE WORK NEEDED

5

Choose the alteration or service you want performed. Enter any quantity or other requested details before adding the item.

ADD MORE ITEMS OR SERVICES

6

Continue adding garments, projects, or different services as needed. One Request can include multiple items and types of work.

HELPFUL TIP

If you are not sure which option to select, choose the closest match and explain the details in the notes or project description area.

Review, Appointment & Submit

ADD DETAILS & NOTES

7

Use the notes or project-detail areas to explain fit concerns, design ideas, special-event dates, or anything else we should know.

UPLOAD PHOTOS WHEN HELPFUL

8

Attach clear photos of the garment, problem area, inspiration, embroidery design, or another useful reference when the form offers photo upload.

REVIEW YOUR REQUEST

9

Check every item, service, quantity, note, contact detail, and photo before moving on.

SCHEDULE AN APPOINTMENT

10

If you choose to make an appointment, the Request page will open Google Calendar. Select an available appointment date and time there. After scheduling, return to the Request page - your Request still needs to be submitted.

RETURN & SUBMIT YOUR REQUEST

11

After setting your appointment, return to the Request page. Select Submit Request and wait for the confirmation before closing the page.

IMPORTANT - TWO SEPARATE STEPS

Scheduling an appointment in Google Calendar does not submit your service Request. After you select your appointment date and time, return to the Request page and select Submit Request.

Your Request is sent to The Taylor Alterations & More only after the Request form is submitted successfully.

QUESTIONS? Call or text (601) 325-4514 | Email ataylor@tayloralterations.com